

## Puerto Rico Disability Claim Process

In Puerto Rico, the associate must file a claim to receive state STD\* benefits. To file a claim, complete the following steps:

1. Associates must apply for SINOT benefits through Triple-S Vida (part-time and full-time). This pays 65 percent of the associate's wages to a maximum of \$113 per week. The benefit begins on the eighth day of the illness/injury (the associate can use sick time during the waiting period, if available; otherwise, vacation or unpaid time) and lasts through the time he/she is considered disabled, up to 13 weeks.
2. Print the [short-term disability](#) form and complete. Mail completed application to Triple-S Vida, P.O. Box 363786, San Juan, PR 00936-3786.

If your disability extends beyond 13 weeks, you may apply for additional benefits through New York Life.

Step	Action
1	<p>Call 1-855-709-6395 or file a claim <a href="#">online</a>. Spanish-speaking customers can call 1-866-562-8421.</p> <ul style="list-style-type: none"><li>• The claim should be made no more than 14 days before an expected disability start date.</li></ul>
2	<p>A New York Life representative will take all the necessary information to process the claim.</p>
3	<p>The associate's physician must provide New York Life with the diagnosis, the date the disability began, and its expected duration.</p>
4	<p>If the claim is approved, New York Life will send an approval letter explaining the benefits.</p>
5	<p>Payments stop when the associate returns to work, the disability ends or the maximum benefit has been paid, whichever occurs first.</p> <ul style="list-style-type: none"><li>• PetSmart offers reasonable accommodations consistent with the requirements of the Americans with Disabilities Act to qualified individuals if those reasonable accommodations will not create a hardship on PetSmart.</li></ul>

\*STD benefits for hourly associates and commissioned associates are based on a six-week average gross income.

### Contact Information for Triple-S Vida

Phone: Call 787-777-8432 ext. 8351804 or 800-980-7651 (outside of Puerto Rico)

Email: [servicio@sssvida.com](mailto:servicio@sssvida.com)

Website: [Inicio - Triple-S Vida](#)